A Finding Aid to the
Association of Jewish Libraries Records

Manuscript Collection No. 115
Collection Summary

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<th>Title</th>
<th>Association of Jewish Libraries Records</th>
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<tr>
<td>Dates</td>
<td>1950-1996</td>
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<tr>
<td>Number</td>
<td>MS-115</td>
</tr>
<tr>
<td>Repository</td>
<td>The Jacob Rader Marcus Center of the American Jewish Archives</td>
</tr>
</tbody>
</table>
| Creator | Association of Jewish Libraries  
         Jewish Librarians Association  
         Jewish Library Association |
| Extent | 30 linear feet (10 Hollinger boxes and 26 record cartons) |
| Language of the Material | English |

Administrative Information

Biographical Sketch

Founded in 1966 with the merger of the Jewish Librarians Association and the Jewish Library Association.

Scope and Content

Correspondence, bibliographies, constitution, convention proceedings, membership lists, newsletters, questionnaires, photographs, audiotapes, treasurer's reports, and other materials.

Arrangement

This collection is arranged in ten (10) series: A. Administrative Records; B. Treasurer; C. Membership; D. Research and Scholarly Division; E. School, Synagogue and Center Division; F. Other Committees and Chapters; G. Conventions; H. Publications; I. Related/Affiliated Organizations; J. Non-print Materials.

Terms of Access

The collection is open for use; no restrictions apply.

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Preferred Citation

Footnotes and bibliographic references should refer to the Association of Jewish Libraries Records and the American Jewish Archives. A suggestion for at least the first citation is as follows:

[Description], [Date], Box #, Folder #. MS-115. Association of Jewish Libraries Records. American Jewish Archives, Cincinnati, Ohio.

Provenance

Received from various officers and members of the Association of Jewish Libraries, 1979-1996.

Processing Information


Index Terms

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<th>Subjects</th>
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<td>Corporate Names</td>
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<td>Media</td>
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Series A. Administrative Records, 1950-1996

Extent

10 linear feet (10 record cartons)

Scope and Content Note

Consists of constitutions and by-laws, correspondence, lists, minutes, agendas, reports and miscellaneous.
This record group is divided into eight (8) subseries: 1. Constitution, by-laws and minutes; 2. Pre-merger and other AJL Historical Records; 3. Chronological Correspondence; 4. Officers; 5. Recording Secretary; 6. Corresponding Secretary; 7. President; 8. General.


Extent  0.33 linear feet (1/3 record carton)

Scope and Content Note  Consists of constitutions, by-laws and miscellaneous materials pertaining to the Constitution Committee; general membership minutes; and Executive Committee and General Council minutes and agendas.

Box and Folder Listing

- Box A1. Folder 5. General Membership minutes, 1983-1992
- Box A1. Folder 7. Executive Committee and General Council minutes and agendas, 1980-1985
- Box A1. Folder 8. Executive Committee and General Council minutes and agendas, 1986-1990
- Box A1. Folder 10. Executive Board and Council - Mid-winter meeting minutes and agendas, 1996

Subseries 2. Pre-merger and Other AJL Historical Records, 1962-1991

Extent  0.67 linear feet (2/3 record cartons)

Scope and Content Note  Consists of newsletters, workshop outlines, correspondence and questionnaires pertaining to the two parent organizations and their merger, and materials compiled for the AJL History Project.

Box and Folder Listing

- Box A1. Folder 14. Jewish Library Association workshop outlines (pre-merger SSC), undated
- Box A1. Folder 15. JLA-JLA Merger, 1965
Subseries 3. Chronological Correspondence, 1952-1988, undated

Extent 2 linear feet (2 record cartons)

Box and Folder Listing

Box A2. Folder 1. Correspondence, 1952-1963
Box A2. Folder 2. Correspondence, 1964
Box A2. Folder 3. Correspondence, 1965
Box A2. Folder 4. Correspondence, 1966 January-April
Box A2. Folder 5. Correspondence, 1966 May-August
Box A2. Folder 6. Correspondence, 1966 September-December
Box A2. Folder 7. Correspondence, 1967 January-March
Box A2. Folder 8. Correspondence, 1967 April-December
Box A2. Folder 9. Correspondence, 1968 January-April
Box A2. Folder 10. Correspondence, 1968 May-December
Box A2. Folder 11. Correspondence, 1969
Box A2. Folder 12. Correspondence, 1970
Box A2. Folder 13. Correspondence, 1971
Box A3. Folder 1. Correspondence, 1972
Box A3. Folder 2. Correspondence, 1973
Box A3. Folder 3. Correspondence, 1974
Box A3. Folder 4. Correspondence, 1975
Box A3. Folder 5. Correspondence, 1976-1977
Box A3. Folder 6. Correspondence, 1978-1979
Box A3. Folder 7. Correspondence, 1980
Box A3. Folder 8. Correspondence, 1981
Box A3. Folder 9. Correspondence, 1982
Box A3. Folder 10. Correspondence, 1983
Box A3. Folder 11. Correspondence, 1984
Box A3. Folder 12. Correspondence, 1984
Box A3. Folder 13. Correspondence, 1985
Box A3. Folder 14. Correspondence, 1985
Box A4. Folder 1. Correspondence, 1986
Box A4. Folder 2. Correspondence, 1986

Scope and Content Note  Consists of lists of officers and an officers' handbook.

Box and Folder Listing

Box A4. Folder 13. Chronological list of officers, 1996

Subseries 5. Recording Secretary, 1987-1994

Scope and Content Note  Consists of reports and miscellaneous items.

Box and Folder Listing


Subseries 6. Corresponding Secretary, 1966-1994

Scope and Content Note  Consists of correspondence and reports.

Box and Folder Listing


Subseries 7. President, 1966-1994

Extent  3 linear feet (3 record cartons)
**Scope and Content Note**  Consists of reports, correspondence and miscellaneous items

**Arrangement**  The bulk of the material is arranged by individual presidents.

**Box and Folder Listing**

- Box A5. Folder 4. Herbert Zafren correspondence, 1966-1967
- Box A5. Folder 6. Margot Berman, 1974-1978
- Box A5. Folder 13. Linda Lerman correspondence, 1984-1985
- Box A5. Folder 15. Linda Lerman correspondence, 1987
- Box A5. Folder 17. Linda Lerman correspondence and miscellaneous, 1987-1988
- Box A5. Folder 18. Linda Lerman correspondence, 1988-1989
- Box A5. Folder 19. Linda Lerman - Zionist Archives, 1989
- Box A5. Folder 20. Linda Lerman correspondence, 1989-1990
- Box A5. Folder 22. Linda Lerman - Midwinter, 1991
- Box A5. Folder 23. Linda Lerman correspondence and miscellaneous, 1990-1992
- Box A5. Folder 25. Linda Lerman correspondence and miscellaneous, 1993-1994
- Box A6. Folder President, 1988-1990
- Box A7. Folder President, 1990-1998

**Subseries 8. General, 1990-2000**

**Extent**  3 linear feet (3 record cartons)

**Scope and Content Note**  Consists of reports, correspondence and miscellaneous items.

**Box and Folder Listing**

- Box A8. Folder Liza Stabler general files, 1996-2000
- Box A10. Folder General files, 1990-1998
**Series B. Treasurer, 1957-1992**

**Extent** 2 linear feet (2 record cartons)

**Scope and Content Note** Consists of reports, budgets, correspondence, tax returns and other tax records, bank statements and miscellaneous materials.

**Box and Folder Listing**

Box B1. Folder 1. Reports and budgets, 1983-1992
Box B1. Folder 2. Correspondence, 1962-1972
Box B1. Folder 3. Correspondence, 1973
Box B1. Folder 4. Correspondence, 1974
Box B1. Folder 5. Correspondence, 1975
Box B1. Folder 6. Correspondence, 1976
Box B1. Folder 7. Correspondence, 1977
Box B1. Folder 12. Correspondence, 1988
Box B1. Folder 15. Bank statements, 1984-1985
Box B1. Folder 17. Miscellaneous, undated
Box B2. Folder Miscellaneous, 1957-1995

**Series C. Membership, 1964-1994**

**Extent** 1 linear foot (1 record carton)

**Scope and Content Note** Consists of reports, membership lists, applications, renewals, correspondence, and records of deleted memberships.

**Box and Folder Listing**

Box C1. Folder 1. Reports, 1977-1992
Box C1. Folder 2. Correspondence (David Gilner - VP Membership), 1986-1990
Box C1. Folder 3. Membership lists, 1964-1969
Box C1. Folder 4. Membership lists, 1970-1979
Box C1. Folder 5. Membership lists, 1980-1985
Box C1. Folder 7. Membership lists, 1988-1990
Series D. Research and Scholarly Division, 1966-1996

Extent 0.4 linear feet (1 Hollinger box)

Scope and Content Note Consists of reports, minutes, correspondence and miscellaneous items, and includes materials pertaining to the Cataloging Committee and Reference Book Award.

Box and Folder Listing

Box D1. Folder 1. Reports and minutes (Edith Dagani), 1973-1982
Box D1. Folder 2. Reports and minutes, 1987-1992
Box D1. Folder 2. Cataloging Committee, 1985-1990
Box D1. Folder 3. Reference Book Award, 1986
Box D1. Folder 5. Edith Degani (President of Division, 1980-?) correspondence, 1966-1984

Series E. School, Synagogue and Center Division, 1965-1994

Extent 4.4 linear feet (1 Hollinger box, 4 record cartons)

Scope and Content Note Consists of reports, correspondence, reviews, manuscripts and miscellaneous materials. The bulk of material pertains to applicants, reviews and awards for the Sydney Taylor Manuscript Award.

Arrangement The series is divided into two (2) subseries: 1. Reports and Officer's Records; 2. Sydney Taylor Manuscript Award.

Subseries 1. Reports and Officer's Records, 1965-1993

Extent 0.4 linear feet (1 Hollinger box)
Box and Folder Listing

Box E1. Folder 1. SSC Division Semi-annual reports, 1981-1993
Box E1. Folder 2. Reports on the library questionnaire, 1965, 1971
Box E1. Folder 3. SSC President Rita Frischer - Library procedures, 1982-1988
Box E1. Folder 4. SSC President Judy Greenblatt - Report, 1989

Subseries 2. Sydney Taylor Manuscript Award, 1975-1994

Extent 4 linear feet (4 record cartons)

Box and Folder Listing

Box E2. Folder 3. Reviews and Correspondence, 1980-1985
Box E2. Folder 4. Reviews and Miscellaneous, 1981-1986
Box E2. Folder 6. Miscellaneous, 1987
Box E2. Folder 8. Miscellaneous, undated
Box E2. Folder 9. 1st Competition reviews, 1985-1986
Box E2. Folder 10. 1st Competition winner, 1985-1986
Box E2. Folder 11. 1st Competition inquiries #1-40, 1985-1986
Box E2. Folder 12. 1st Competition inquiries #41-83, 1985-1986
Box E2. Folder 13. 1st Competition inquiries #84-153, 1985-1986
Box E2. Folder 14. 2nd Competition reviews, 1986-1987
Box E2. Folder 15. 2nd Competition winner, 1986-1987
Box E2. Folder 16. 2nd Competition inquiries #1-104, 1986-1987
Box E3. Folder 1. 3rd Competition reviews, 1987-1988
Box E3. Folder 2. 3rd Competition winner, 1987-1988
Box E3. Folder 3. 3rd Competition inquiries #1-118, 1987-1988
Box E3. Folder 4. 3rd Competition inquiries #119-151, 1987-1988
Box E3. Folder 5. 4th Competition reviews, 1988-1989
Box E3. Folder 6. 4th Competition inquiries #1-69, 1988-1989
Box E3. Folder 7. 4th Competition inquiries #70-120, 1988-1989
Box E3. Folder 8. 5th Competition, 1989-1990
Box E3. Folder 9. 6th Competition reviews, 1990-1991
Box E3. Folder 10. 6th Competition winners, 1990-1991
Box E3. Folder 11. 6th Competition inquiries #1-58, 1990-1991
Series F. Other Committees and Chapters, 1964-1997

Extent 1.2 linear feet (3 Hollinger boxes)

Scope and Content Note Consists of correspondence, reports, newsletters and miscellaneous items.

Arrangement The series is divided into two (2) subseries: 1. Other Committees; 2. Chapters.

Subseries 1. Other Committees, 1965-1997

Extent 0.8 linear feet (2 Hollinger boxes)

Scope and Content Note Consists of correspondence, reports and miscellaneous items pertaining to various committees.

Arrangement Folders are filed alphabetically by committee name.

Box and Folder Listing

Box F1. Folder 1. Archives, 1980-1995
Subseries 2. Chapters, 1964-1994

Extent 0.4 linear feet (1 Hollinger box)

Scope and Content Note Consists of reports, newsletters and miscellaneous items pertaining to AJL chapters in the United States, Australia and Canada.

Box and Folder Listing

Box F3. Folder 1. Chapter news and reports, 1984-1994
Box F3. Folder 2. Chapter lists, 1984, undated
Box F3. Folder 5. Middle Atlantic, 1989
Series G. Conventions, 1962-1999

Extent 3.4 linear feet (1 Hollinger box, 3 record cartons)

Scope and Content Note Consists of convention proceedings, correspondence, reports, program schedules, souvenir Torah and miscellaneous items pertaining to annual conventions.

Box and Folder Listing

Box G1. Folder 3. Convention Proceedings, 1966
Box G1. Folder 5. Convention Proceedings (correspondence and planning), 1967-1972
Box G1. Folder 7. Convention Proceedings (local arrangements committee), 1968
Box G1. Folder 10. Convention Registration forms, 1970
Box G1. Folder 11. Convention correspondence and planning, 1970
Box G1. Folder 13. Convention Proceedings, 1972
Box G1. Folder 15. Convention Proceedings, 1973
Box G1. Folder 17. Convention Proceedings, 1975
Box G1. Folder 22. Convention Proceedings, 1979
Box G2. Folder 2. Convention Proceedings, 1979
Box G2. Folder 15. Convention Proceedings, 1988
Box G3. Folder 2. Convention Proceedings (planning), 1989

**Series H. Publications, 1959-1996**

**Extent** 3.8 linear feet (2 Hollinger boxes, 3 record cartons)

**Scope and Content Note** Consists of AJL publications, reports, correspondence, notes, order forms, bibliographies, and miscellaneous items.
Arrangement

The series is divided into four (4) subseries: 1. Vice President for Publications; 2. AJL Bulletin/AJL Newsletter; 3. Internet (Ha-Safran and World Wide Web Page); 4. Judaica Librarianship.

Subseries 1. Vice President for Publications, 1959-1995

Extent 1.4 linear feet (1 Hollinger box, 1 record carton)

Scope and Content Note Consists of reports, correspondence, notes, order forms, publications and bibliographies.

Box and Folder Listing

Box H1. Folder 1. Publication reports, 1984-1992
Box H1. Folder 2. Correspondence and notes, 1966-1992
Box H1. Folder 3. Order forms for publications, 1986, undated
Box H1. Folder 4. Standards Committee correspondence, 1966-1988
Box H1. Folder 6. Library Information Kit (AJL Greater Boston Chapter), 1970
Box H1. Folder 7. How to Organize a Jewish Library (Margot Berman, Marcia Posner), 1989-1993
Box H1. Folder 13. Bibliographies. Other/General, 1989
Box H1. Folder 15. Basic Periodicals Lists for Small Jewish Libraries (Mae Weine and Edythe Wolf), 1989, undated
Box H1. Folder 16. Classification System (Mae Weine), 1962-1995
Box H1. Folder 17. Classification Scheme and Subject Headings (Miriam Lekind), 1963-1977
Box H1. Folder 18. Subject Headings for a Judaica Library (Jewish Library Association of Philadelphia), 969-1972

Extent 1 linear foot (1 record carton)

Scope and Content Note Consists of bulletins and newsletters.

Box and Folder Listing

Box H3. Folder 2. Correspondence, 1966-1970
Box H3. Folder 3. Correspondence, 1989
Box H3. Folder 5. Correspondence, 1990-1992
Box H3. Folder 6. Correspondence, 1990-1992
Box H3. Folder 7. Correspondence (Irene Levin Wixman, editor), 1993
Box H3. Folder 8. Correspondence (Irene Levin Wixman, editor), 1994
Box H3. Folder 9. Correspondence (Irene Levin Wixman, editor), 1994
Box H3. Folder 10. Correspondence (Irene Levin Wixman, editor), 1995
Box H3. Folder 11. Correspondence (Irene Levin Wixman, editor), 1995
Box H3. Folder 12. Correspondence (Irene Levin Wixman, editor), 1996
Box H3. Folder 14. AJL Newsletter, 1974-1979
Box H3. Folder 15. AJL Newsletter, 1980-1982


Scope and Content Note Consists of issues of Ha-Safran, the AJL internet discussion forum.

Box and Folder Listing


Extent 0.4 linear feet (1 Hollinger box)

Scope and Content Note Consists of reports, correspondence, notes and issues of the journal.

Box and Folder Listing

Box H4. Folder 2. Reports, 1985-1994
Box H4. Folder 3. Correspondence and miscellaneous (notes), 1983-1992
Series I. Related/Affiliated Organizations, 1966-1994

Extent 1 linear foot (1 record carton)

Scope and Content Note Consists of correspondence, newsletters, reports, minutes, and miscellaneous materials.

Arrangement The series is divided into three (3) subseries: 1. American Library Association (ALA); 2. Other Organizations; 3. National Information Standards Organization (NISO).


Extent 0.33 linear feet (1/3 record carton)

Scope and Content Note Consists of correspondence, reports, agendas, bylaws, minutes and newsletters.

Box and Folder Listing

- Box I1. Folder 1. ALA, 1991-1992
- Box I1. Folder 2. ALA Yearbook, 1980-1988
- Box I1. Folder 3. ALA-CC:DA, 1984-1990

Subseries 2. Other Organizations, 1966-1993

Extent 0.33 linear feet (1/3 record carton)

Scope and Content Note Consists of correspondence and reports pertaining to other librarians’ organizations.

Box and Folder Listing

- Box I1. Folder 12. Middle East Librarians Association, 1982


Extent 0.34 linear feet (1/3 record carton)

Scope and Content Note Consists of correspondence, reports, newsletters, minutes, and miscellaneous materials.
Box and Folder Listing

Box I1. Folder 13. Reports to AJL, 1981-1994
Box I1. Folder 14. American Standards Association (ASA), 1966
Box I1. Folder 15. ASI, 1987
Box I1. Folder 22. Z-39 minutes, 1969-1984
Box I1. Folder 24. NISO standards and procedures, 1984-1989
Box I1. Folder 25. NISO membership, 1980-1985
Box I1. Folder 26. NISO membership, 1986-1989


Extent 2.8 linear feet (2 Hollinger boxes, 2 record cartons)

Scope and Content Note Consists of photographs and audiocassette tape recordings.

Arrangement The series is divided into two (2) subseries: 1. Photographs; 2. Audio and Video Recordings of AJL Convention Sessions and Workshops.


Extent 0.4 linear feet (1 Hollinger box)

Scope and Content Note The bulk of the photographs were taken at AJL conventions.

Box and Folder Listing

Box J1. Folder 2. Convention (Atlanta, Georgia) - mounted photographs, 1984
Box J1. Folder 3. Convention, 1987
Box J1. Folder 4. Convention (Kansas City, Missouri), 1988 January
Box J1. Folder 5. Convention (Cincinnati, Ohio), 1988 December
Box J1. Folder 7. Convention (30th, Chicago), 1995 January
Box J1. Folder 8. Sydney Taylor Award winners at Convention, Chicago, 1995 January
Box J1. Folder 9. Miscellaneous photographs compiled and paperclipped to the

**Extent**  2.4 linear feet (1 Hollinger box, 2 record cartons)

**Scope and Content Note**  Consists of audio and video recordings of sessions at the AJL Conventions.

**Box and Folder Listing**

- Box J2. Folder 22nd Convention (set of 5 audio cassettes), 1987 January
- Box J2. Folder 27th Convention (set of 31 audio cassettes in 3 cases), 1992 January
- Box J2. Folder 28th Convention (set of 35 audio cassettes in 3 cases), 1993 January
- Box J2. Folder 28th Convention (2 video cassettes), 1993 January
- Box J2. Folder 29th Convention (set of 22 audio cassettes in 3 cases, 1994 January
- Box J2. Folder 30th Convention (set of 30 audio cassettes), 1995 January
- Box J3. Folder 31st Convention (set of 26 audio cassettes), 1996 January
- Box J4. Folder 33rd Convention (set of 56 audio cassettes), 1998 June
- Box J4. Folder AJL banquet, 2000 June